



**LEWISTON
PUBLIC SCHOOLS**

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36 Oak Street

Lewiston, ME 04240

Tel: (207) 795-4100 FAX (207) 795-4177

www.lewistonpublicschools.org

APPLICATION FOR TEACHING POSITION

Lewiston Public Schools does not discriminate in the operation of its educational and employment policies and will honor all appropriate laws relative to discrimination.

Lewiston Public Schools is an Equal Opportunity Employer.

PERSONAL INFORMATION

Name _____
Last First Middle Social Security Number

Permanent Address _____ Phone _____

Temporary Address _____ Phone _____

POSITION(S) APPLYING FOR: (Grade Level, Subject, Other)

HIGHEST LEVEL OF EDUCATION RECEIVED:

- Bachelor's
- Master's
- Advanced Study Certificate
- Doctorate

CURRENT TEACHING CERTIFICATION:

Type	State	Endorsement	Expiration
_____	_____	_____	_____
_____	_____	_____	_____

HIGHLY QUALIFIED TEACHER STATUS:

- I am highly qualified in accordance with No Child Left Behind (NCLB) Level/Subject area(s): _____
- I am not highly qualified in accordance with No Child Left Behind (NCLB)

YEARS OF EXPERIENCE:

Full years of prior teaching experience: _____

EDUCATION:

Transcripts, including grades, from all college(s)/university(s) attended must be provided. It is essential that this section be completed accurately. Provide evidence of passing scores on Praxis I and Praxis II if applicable.

College/University Attended	Degree Award (if any)	No. of Yrs. Attended	Grade Point Average
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Praxis I Score: _____ **Praxis II Score:** _____

PROFESSIONAL EXPERIENCE:

A resume must be provided. In addition to educational background and work experience, include extracurricular activities in which you have been involved. Please list below positions held, employer name and dates of employment for the past ten years. Please account for any gaps in employment on a separate page.

Number Years	Dates From/To	Position/Responsibilities	Employer
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

PHILOSOPHY OF TEACHING:

On a separate sheet, please describe a specific class activity you planned and actually conducted which illustrates your philosophy of teaching and is the best example of your teaching skill. What evidence showed you that this class or activity was successful in terms of student motivation and achievement? In addition, applicants for grades K-3 positions please provide evidence of your demonstrated understanding of literacy.

REFERENCES:

List three references, two of whom are most recent supervisors, who can comment on your ability and whom we may contact. In addition, please provide three letters of reference from persons who are not related to you (may be from references listed below).

Name	Position	Address	Telephone
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

BACKGROUND:

Have you ever resigned from a prior position after a complaint had been received against you or your conduct was under investigation or review? Yes No

Have you ever been disciplined, discharged, or asked to resign from a prior position? Yes No

Has your contract in a prior position ever been non-renewed? Yes No

Have you ever not been nominated for re-employment in a prior position or ever had your nomination for re-employment not be approved? Yes No

Have you ever been charged with or investigated for sexual abuse or harassment of another person? Yes No

Have you ever been convicted of a crime (other than a minor traffic offense)? Yes No

Have you ever entered a plea of guilty or "no contest" (nolo contendere) to any crime (other than a minor traffic offense)? Yes No

Have you ever had a professional license or certificate suspended or revoked in any state? Or have you ever voluntarily surrendered, temporarily or permanently, a professional license or certificate in any state? Yes No

Has any court ever deferred, filed or dismissed proceedings without a finding of guilty and required that you pay a fine, penalty or court costs and/or imposed a requirement as to your behavior or conduct for a period of time in connection with any crime (other than a minor traffic offense)? Yes No

If you have answered **YES** to any of the previous questions, provide full details on an additional sheet including, with respect to court actions, the date, offense in question, and the address of the court involved. Conviction or other disposition of a crime is not necessarily an automatic bar to employment.

SIGNATURE: My signature below constitutes authorization to check my employment history, including without limitation, criminal arrest and conviction record checks, reference checks, and release of investigatory information possessed by any state, local or federal agency. I further authorize those persons, agencies or entities that Lewiston Public Schools contacts in connection with my employment application to fully provide Lewiston Public Schools any information on the matters set forth above. I expressly waive in connection with any request for or provision of such information, any claims, including without limitation, defamation, emotional distress, invasion of privacy, or interference with contractual relations that I might otherwise have against Lewiston Public Schools, its agents and officials, or against any provider of such information.

I understand that all application materials become the property of Lewiston Public Schools. None will be returned. Providing any false or misleading information on this application or in the application or employment screening process shall be fully sufficient grounds to refuse to employ the applicant or, if the applicant has been employed, to immediately dismiss the applicant/employee.

I understand that information submitted in and with this application be disclosed to a screening and/or interviewing committee, which may include board members, administrators, other staff, and members of the community. I give my consent to this disclosure.

Date

Signature

NOTE: Employment cannot be finalized until the applicant has completed requirements for complete background checks and fingerprinting as required by Maine statute.

APPLICATION INSTRUCTIONS:

A person will only be considered an applicant when the following are received:

1. A completed and signed application form. (Please give **all** information requested on the application, even though it may be duplicated on your resume.)
2. Copies of transcript(s).
3. A copy of your Maine certificate or evidence that you are eligible for certification in Maine and have submitted an application to the Maine Department of Education.
4. A current resume.
5. Current letters of reference from a minimum of three persons.
6. Illustration of your philosophy of teaching.
7. **YES** to any of the questions in the Background section explained.
8. Gaps in employment during the past ten years explained.
9. Provide evidence of your Highly Qualified status as defined by No Child Left Behind (NCLB).
10. **NOTE:** Please be advised that all newly hired teachers are required to complete a district-wide induction course.

FOR OFFICE USE:

- _____ Application form fully completed
- _____ Copies of Transcript(s)
- _____ Copy of Maine Certification(s)
- _____ Resume
- _____ Gaps in employment during the past ten years explained
- _____ Illustration of your philosophy of teaching
- _____ YES to any of the questions in the Background Section explained
- _____ Three letters of reference
- _____ Application signed
- _____ Evidence of Highly Qualified status provided