

**Lewiston School Department  
New Degree Status Notification  
Deadline: October 1**

Dear Superintendent,

Pursuant to Article XXII, Professional Development and Educational Improvement, Section B of the Agreement between the Lewiston School Committee and the Lewiston Education Association, I wish to inform you that I intend to earn credits that will place me on a higher salary scale for the next school year.

I currently am on the \_\_\_\_\_ degree scale, and I intend to be on the \_\_\_\_\_ degree scale.

Name of Institution: \_\_\_\_\_

Course of Study: \_\_\_\_\_

Anticipated graduation date (month/year): \_\_\_\_\_

I understand that the new salary scale will not become effective until a copy of the actual degree or acceptable proof of attainment is on file in the Superintendent's Office.

Sincerely,

Name: \_\_\_\_\_

School: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_